

# MISSISSIPPI COLLEGE OF BEAUTY CULTURE

732 SAWMILL ROAD · TELEPHONE (601) 428-7043 or (601) 428-7127

LAUREL, MISSISSIPPI 39440

## General Information for the Prospective Student

For additional information, the school's Catalog and SAP Policy can be viewed at  
[www.hatfieldsinc.com](http://www.hatfieldsinc.com)

To enroll in Mississippi College of Beauty Culture for the 1500 hour Cosmetology Course an applicant must:

1. Have a high school degree or an equivalent G.E.D.
2. Have a personal interview with instructors or admissions staff.
3. Be at least 17 years old.

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### Dress Code:

Students must wear a black unmarked scrub top with black scrub pants. Professional, low-heeled white or black closed toe shoes only, white/black tennis shoes are permissible if they are at least 70% white or black and kept clean. Black lab coats are recommended. Students may wear a solid colored shirt under the scrub top; no design or printing of any kind. No hats, ear-warmers, headbands, or doo-rags allowed. All students are to wear their nametags at all times. In order for students to clock in they must be in proper uniform.

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### How Our Students Are Doing

As of the 2015 Annual Report, the school had an outcome as follows:

**73.68% (28 out of 38)** of the students in this program that were scheduled to graduate in 2015 graduated.

**94.12% (16 out of 17)** of the students taking the Mississippi State Board of Cosmetology Examination in 2015 passed that examination.

**64.29% (18 out of 28)** of the students eligible for employment in 2015 have found jobs in the field of cosmetology.

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### Cosmetology Curriculum

- As required by the State Board of Cosmetology: 230 Theory Hours

Sanitation	10 Hours
Hygiene and Good Grooming	20 Hours
Professional Attitudes Salesmanship	10 Hours
Public Relations	20 Hours
Anatomy	10 Hours
Dermatology	10 Hours
Hair and Its Disorders	10 Hours
The Nail and Its Disorders	10 Hours
Chemistry	10 Hours
Safety Precautions	10 Hours
Cosmetology Terms	20 Hours
Theory Demonstration Class	10 Hours
State Law	10 Hours
Hair Color	30 Hours
Systems	10 Hours
Sanitary Rules	20 Hours
General Rules	10 Hours

- As required by the State Board of Cosmetology: 1270 Practical hours

Shampooing	20 Hours
Fingerwaving	5 Hours
Pin Curling	50 Hours
Comb Outs	250 Hours
Tinting	128 Hours
Bleaching	127 Hours
Rinses	20 Hours
Coldwaving	50 Hours
Straightening	50 Hours
Hair Shaping	295 Hours
Hair & Scalp Conditioning	25 Hours
Manicuring	50 Hours
Facials	25 Hours
Oral Instructions	175 Hours

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## Course Descriptions

To discuss briefly the subjects taught by Mississippi College of Beauty Culture, we would like to introduce the following descriptions of the different subjects taught:

- **STERILIZING, SANITATION, HYGIENE, & BACTERIOLOGY:**  
These are all closely related subjects and have to do with the health of the individual and the community. We teach special precautions in regard to the handling of instruments and the sterilization of those instruments.
- **ANATOMY:**  
The study of the structures of the body and the way they relate to the study of cosmetology. This is to make the student aware of how much the body condition relates to the outward appearance.
- **MUSCULAR, CIRCULATORY, RESPIRATORY, EXCRETORY, & DIGESTIVE SYSTEMS:**  
The study of the different systems of the body and how they may adversely or beneficially affect the growth, reproduction, and health of the body.
- **SKIN & ITS DISORDERS:**  
The study of the skin and how to cleanse and care for it. This is of utmost concern to the student—not only to help others, but to help himself or herself.
- **HAIR & ITS DISORDERS:**  
The study of the hair, its composition and how to clean and condition it. One must understand the structure of the hair before one can style and care for it properly.
- **NAIL & ITS DISORDERS:**  
The study of the nail, its composition, and its different parts. The student learns to recognize untreatable diseases and how to help the appearance of the nail.
- **CHEMISTRY:**  
The science that deals with substances, what they are made of and how they constantly change. The student learns to recognize certain chemicals and how they are involved more and more in beauty industry.
- **STATE COSMETOLOGY LAW:**  
The rules that must be observed in the State of Mississippi.
- **SANITATION RULES:**  
The rules in the State of Mississippi relating to the cleanliness of the individual and the facilities.
- **GENERAL RULES:**  
The rules in the State of Mississippi that must be observed regarding ethics and professionalism.
- **SHAMPOOING:**  
An important preliminary. It lays the base for future work. It is given for sanitary reasons and to help obtain better results in styling.
- **FINGER WAVING:**  
An aid to hair designing. It teaches the student to move and control the hair. It is the foundation for many hairstyles.
- **PIN CURLING:**  
The setting of the hair with the use of fingers, combs, and clips. It gives students the insight to the different techniques involved in hair styling.
- **COMB-OUT:**  
To the client, this is the most important part. It is the finished product. This is where the student can see and enjoy his work.
- **TINTING:**  
The addition of artificial color to the natural pigment of the hair. Today in the salon, color is the fastest growing service in the salon.

- **BLEACHING:**  
The removal of natural pigment or artificial color from the hair.
- **RINSES:**  
The study of temporary color for the hair. The student will learn how to apply these colors and will learn when their use is best.
- **TEXTURAL SERVICES:**  
The process of taking straight hair and changing it to a curly form and the process of taking over-curly hair and changing it to a straighter, more workable form.
- **HAIR & SCALP CONDITIONING:**  
This is the professional application of substances to better the condition of hair and scalp. The student will learn how to analyze the hair and scalp in order to make a good decision on which product to use.
- **HAIR SCULPTURE:**  
This is the art of shaping the hair into a desired form. The overall shape of the final design is determined by the sculpture.
- **MANICURING:**  
This is the care of the hands and the nails. The student learns to do this procedure as well as how to apply sculptured nails.
- **FACIALS:**  
The cleansing & manipulations to improve circulation and the application of make-up if desired.
- **ORAL INSTRUCTIONS:**  
This is given to enhance each subject taught and to provide additional information on subjects.

**All of the phases of our course are designed to give you the education you will need in the different aspects of the field of cosmetology.**

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#### **State Board Licensure Requirements for Cosmetology Instructor Course**

Any person applying for an instructor's license shall:

1. No less than twenty years of age.
2. Read, write and speak the English language.
3. Must have acquired the necessary instructor training hours in an approved cosmetology school.
4. Possess a high school education or its equivalent.
5. Complete 12 semester college hours that are approved by the State Board of Cosmetology.

#### **State Examination Requirements for Basic Cosmetology**

After students have completed (1500) hours in a period of not less than nine months and after they have completed all testing and assignments provided by the school, they may make application with the State Board of Cosmetology for the State Board examination. Included with this must be 2x3 professional photographs, the State Board examination application and a transcript of final grades. Fee for the examination is \$183.00. Applicants must take mannequins and all required with them. The state examination consists of practical skills and a written test on the theory of cosmetology. Our school prepares you for this examination. At any time the training of a student is terminated, the student will receive a transcript showing the training received while in attendance at the Mississippi College of Beauty Culture and any hours accepted by the school upon entrance, according to the state of Mississippi and other states, if they are approved by Mississippi State Board of Cosmetology. Each case is examined and determined individually.

#### **Employment Assistance**

Employment assistance policy is as follows: M.C.B.C. keeps a list of salons inquiring for stylists. These salons are posted on the Job Placement bulletin board. Upon the successful completion of the course, or sooner, if in the opinion of the school it is advisable, the student may register for employment assistance and the school will use its best efforts to successfully place the student. However, the student is advised that the law prohibits any school, college, etc. from guaranteeing placement as in inducement to enter said school.

#### **PHYSICAL DEMANDS**

- To obtain a successful career in the Cosmetology industry, you must be dedicated, motivated, and willing to serve clients
- The cosmetology profession requires standing on your feet for extended periods of time.
- You will work with your hands up for extended periods of time.
- The cosmetology profession requires that you schedule your breaks around client schedules.

## Financial Aid Checklist

1. Complete the Free Application for Financial for Federal Student Aid @ [www.fafsa.ed.gov](http://www.fafsa.ed.gov).
2. Read the instructions completely prior to completing the application.
3. **If you are enrolling prior to June 30, 2017**, you will need to complete the Free Application for Federal Student Aid 2016/2017 year based on 2015 tax documents AND complete the Free Application for Federal Student Aid 2017/2018 based on 2016 tax documents.
  - If you are a dependent student, you will need 2015 and 2016 tax documents for yourself and your parents.
  - If you are an independent student, you will need 2015 and 2016 tax documents for yourself and your spouse if you are married.
4. **If you are enrolling after June 30, 2017**, you will only need to complete the Free Application for Federal Student Aid 2017/2018 based on 2016 tax documents.
5. Make sure to click on the submit button and print your confirmation page.
6. **Call the financial aid office 2-3 business days after submission to make an appointment to discuss financial arrangements.**

### Tips for filling out your financial aid application:

- The school code is **014574**.
- You are most likely dependent if you were born after 01/01/1993, not married, and do not have children that you support.
- You are most likely independent if you were born before 01/01/1993, are married, or have children that you support.
- **When given the option, use the IRS Data Retrieval Tool (DRT). When you are linked to the IRS website, make sure that the address you enter and the address on your tax form match EXACTLY.**
- If the IRS Data Retrieval Tool does not work, you will need to fill in your tax information manually.
- “When you begin the 2016/2017 (or 2017/2018) school year, what degree or certificate will you be working on?” Your answer should be: **CERTIFICATE/DIPLOMA (Occupational, technical, or educational program of less than 2 years.)**

## Freshmen Class Schedule

(Week 1 through 12)

For freshman student, the first twelve weeks are spent in the classroom. The freshmen will study the theory of cosmetology from 8:00 to 9:30 and from 9:45 to the end of the day the freshmen will study Hair Cutting and Color for 4 weeks, Hair Design and Texture for 4 weeks, and Nail and Skin Care for 4 weeks.

## Junior Class Schedule

(Week 13 through 1000 hours)

All freshmen requirements must be met before a student can be classified as a junior. The junior classes have theory class 6 hours per week and student salon instruction 24 hours per week.

## Senior Class Schedule

(1001 hours through 1500 hours)

All Junior requirements must be met before a student can be classified as a Senior. The senior class schedule will remain the same with the following exception: Thursday 9:45 – 1:00 the senior students participate in the State Board Prep. Class. This is instruction that relates to the State Board Licensure Examination.

### ALL STUDENTS:

#### Tuesday

8:00 – 4:30

#### Wednesday

8:00 – 4:30

#### Thursday

8:00 – 4:30

#### Friday

8:00 – 4:30

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## 2016-2017 TUITION

### Basic 1500 Hour Cosmetology Course

Registration Fee	\$ 100
Equipment & Books	\$ 1,030
Tuition	\$ 11,175
<b>Total</b>	<b>\$12,305</b>

- Financial Aid is available to those who qualify.

**\*Down Payment with Financial Aid DUE on or before start date: \$950.00.**

**\*Down Payment WITHOUT Financial Aid Due on or before start date: \$2000.00**

### 750 Hour Student Instructor Course

Registration Fee	\$ 100.00
Books	\$ 1030.00
Tuition	\$ 5587.50
<b>Total</b>	<b>\$ 6717.50</b>

- Financial Aid is available to those who qualify.

2017 Holiday Calendar		2018 Holiday Calendar	
STUDENTS ARE OUT:		STUDENTS ARE OUT:	
<b>Martin Luther King Day</b> Monday, January 16, 2017	Tuesday, January 17, 2017	<b>Martin Luther King Day</b> Monday, January 15, 2018	Tuesday, January 16, 2018
<b>Memorial Day</b> Monday, May 29, 2017	Tuesday, May 30, 2017	<b>Memorial Day</b> Monday, May 28, 2018	Tuesday, May 29, 2018
<b>Summer Break</b>	July 1, 2017 - July 10, 2017	<b>Summer Break</b>	June 30, 2018- July 9, 2018
<b>Labor Day</b> Monday, September 4, 2017	Tuesday, September 5, 2017	<b>Labor Day</b> Monday, September 3, 2018	Tuesday, September 4, 2018
<b>Thanksgiving Break</b>	November 23, 2017- November 27, 2017	<b>Thanksgiving Break</b>	November 22, 2018- November 26 2018
<b>Christmas/ New Years Break</b>	December 23, 2017 – January 2, 2018	<b>Christmas/New Years</b>	December 22 2018- January 7, 2018

## 2017 Enrollment Calendar

Tuesday, **January 10**  
 Tuesday, **February 7**  
 Tuesday, **March 7**  
 Tuesday, **April 4**  
 Tuesday, **May 2**  
 Wednesday, **May 31**  
 Tuesday, **June 27**  
 Tuesday, **August 1**  
 Tuesday, **August 29**  
 Tuesday, **September 26**  
 Tuesday, **October 24**  
 Tuesday, **November 21**

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### Estimated Cost of Attendance:

Total Cost \_\_\_\_\_  
 Minimum Down Payment \_\_\_\_\_  
 Estimated Pell Grant \_\_\_\_\_  
 Balance \_\_\_\_\_  
 \_\_\_\_\_ Monthly Payments of \_\_\_\_\_

### What we need from you:

1. Official High School Transcript or GED Transcript
2. A copy of your photo ID
3. \$100 registration fee paid to save your spot in your preferred class
4. Minimum down payment paid on or before the class start date